

Memorandum



United States Probation, District of Colorado

Subject: Request for Garnishment Action		Date:	
TO: <i>(Check One)</i>		From: <i>(Insert Officer Information)</i>	
<input type="checkbox"/>	Carolyn Dean <i>(Defendant's Last Name is A-L)</i>	United States Probation Office	
		Officer's Name:	
<input type="checkbox"/>	PATRICIA McGEE-WAKE <i>(Defendant's Last Name is M-Z)</i>	Officer's Phone:	
		Officer's Branch:	

The United States Probation Office for the District of Colorado is requesting that the United States Attorney's Office for the District of Colorado initiate action as outlined below:

Are any proceedings pending against the defendant: <i>(If yes, please explain below:)</i>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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<input type="checkbox"/>	VOLUNTARY WAGE AGREEMENT	
Defendant's Name:		
Defendant's Address:		
Employer's Name:		
Employer's Address:		
Employer's Phone:		
Garnishment Amount:	\$	Per pay period

<input type="checkbox"/>	INVOLUNTARY WAGE GARNISHMENT 25% <i>(requires a Judge's signature and may require a Court hearing).</i>	
Defendant's Name:		
Defendant's Address:		
Employer's Name:		
Employer's Address:		
Employer's Phone:		
Garnishment Amount:	\$	Per pay period

<input type="checkbox"/>	NON-WAGE GARNISHMENT i.e., Bank or Stock Accounts <i>(requires a Judge's signature and may require a Court hearing).</i>	
Defendant's Name:		
Defendant's Address:		
Employer's Name:		
Employer's Address:		
Employer's Phone:		
Garnishment Amount:	\$	Per pay period